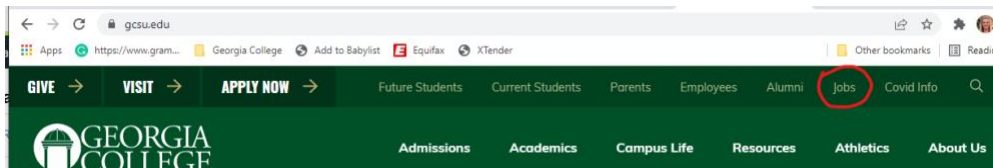


# Georgia College & State University Careers

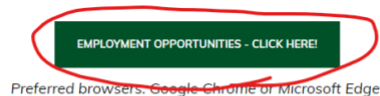
[https://careers.hprod.onehcm.usg.edu/psc/careers/CAREERS/HRMS/c/HRS\\_HRAM\\_FL.HRS\\_CG\\_SEARCH\\_FL.GBL?FOCUS=Applicant&SiteId=36000](https://careers.hprod.onehcm.usg.edu/psc/careers/CAREERS/HRMS/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?FOCUS=Applicant&SiteId=36000)

Or you can get to this site through the following path:

1. [www.gcsu.edu](http://www.gcsu.edu)
2. Click on “Jobs” in the right corner



3. Click on “Employment Opportunities – Click Here!”

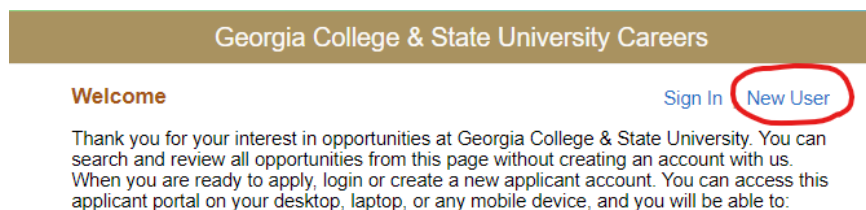


We are pleased that you are considering joining a dynamic and innovative group of faculty and staff members whose contributions are vital to the success of Georgia's public higher education.

Georgia College is committed to the fundamental principle of equal employment opportunity and equal treatment for every prospective and current employee and strives to create a campus environment, which understands, fosters, and embraces the values of diversity and inclusion.

If you have any questions, please contact the Human Resources staff at 478-445-5163 or [Careers@gcsu.edu](mailto:Careers@gcsu.edu).

4. Create an account by clicking on “New User”



5. Complete all fields noted with an \*.
  - a. User Name = first.lastname
  - b. Password = Unify Password
  - c. First Name = Legal First Name (What is on your driver's license?)
  - d. Last Name
  - e. Email = [first.last@bobcats.gcsu.edu](mailto:first.last@bobcats.gcsu.edu)
  - f. Phone = Mobile
  - g. Address = permanent address not temporary

**Make note of your login and password because you will need that again when you are offered the job in OneUSG.**

6. You will now be brought back to the home screen. Select “View All Jobs” in the center of the screen.
7. You can search the specific job you are applying for at the top of the screen or narrow your search within the job family section on the left side.

Business Unit: Georgia College & State Univ (58)

Job Family: Faculty (19), Graduate Assistant (1), No Value (3), Staff (29), Student Assistant (6)

Search Jobs: job title, location, or keyword

58 jobs found.

**Assistant Professor of Journalism and Production**  
Job ID 239807  
Location Georgia College & State Univ  
Department Department of Communication  
Job Family  
Posted Date 02/22/2022

8. Click on the job you want to view and if you want to apply, click on the “Apply for Job” (blue button at the top right of the screen)

Previous Job Student Assistant- Learning Center Next Job

Job ID 240008 Full/Part Time Part-Time  
Location Georgia College & State Univ Regular/Temporary Temporary

Apply for Job

Add to Favorite Jobs  
Email this Job

**Job Summary**  
Student Assistant could function in a number of capacities to support programming and services of the Learning Center. These positions include supporting students in their course work through peer education, assisting with front desk customer service, and facilitating workshops and bootcamps.

9. Complete Steps 1 through 8 to submit your information.

**Step 1 of 8: Start**  
This job application allows you to attach a resume and has a number of sections, ranging from qualifications to work experience. The step-by-step process will guide you through the application. Please fill in all information carefully and completely before submitting.  
**Note: All required documents MUST be attached or your application may not be considered.**  
For technical support, please contact the Shared Services Center at (877) 251-2644 or [oneusgsupport@usg.edu](mailto:oneusgsupport@usg.edu).  
For questions about this position, please contact the Georgia College and State University office of Human Resources at 478-445-5163 or [GCSUCareers@gcsu.edu](mailto:GCSUCareers@gcsu.edu).  
Before you begin the job application process, please read the Terms and Conditions carefully. By selecting the "I agree to the Terms and Conditions" checkbox you indicate that you have read and understood these Terms and Conditions and acknowledge your agreement with them. If you do not agree, you will not be able to submit an application and should select the Exit button.

[View Terms and Conditions](#)  
 I agree to the Terms and Conditions

- a. Step 1 – agree to the terms and conditions and click Next
- b. Step 2 -4 – No action required. Click Next.

- c. Step 5 – Complete all questions and click Next.
- d. Step 6 – Answer “Other”. Click Next.
- e. Step 7 – Answer the question on each screen and click Next.
- f. Step 8 – Review your information and then click Submit.